

CANADIAN SOCIETY OF CARDIOLOGY TECHNOLOGISTS (CSCT)

INDEX B, MEMBERSHIP POLICIES

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CANADIAN SOCIETY OF CARDIOLOGY TECHNOLOGISTS (CSCT)

1 MEMBERSHIP REQUIREMENTS and NON COMPLIANCE

(see also Membership Policy #4 and Bylaw 3.01 and 3.02)

- a. Registered Membership requires successful completion of the CSCT certification exam. Other members that do not require CSCT exam completion are Business, Commercial or Industry.
- b. CSCT membership in good standing requires:
 - Payment of annual dues and any outstanding fees
 - Compilation of the mandatory thirty (30) CEUs per triennium.
- c. Failure to comply with this policy shall result in one or more of the following:
 - Change in membership status
 - Fine(s)
 - Requirement to write a CSCT reinstatement exam
 - CEU accumulation to meet requirements
 - Inability to vote at an AGM or special meeting
- d. CSCT dues are to be processed by the various provincial organizations and submitted to the CSCT by February 28 (29th on leap years) of each year.
- e. The CSCT membership year is April 1 to March 31 of the following year
- f. CEUs are to be processed by the various provincial organizations and submitted to the CSCT by February 28 (29th on leap years) of each year immediately following the end of a Triennium
- g. The CSCT dues will be waived for any successful exam applicant for the year in which the exam was written and passed.
- h. When a member moves to another provincial association, a Transfer Form is to be completed by the registrar of the present provincial association and sent to the registrar of the transferring member's new association.
- i. To maintain any position on a Board or committee, as required by the CSCT, a member must maintain their status as "in good standing". Failure to comply will result in removal from that position. Inactive members may occupy an office of the Society (Bylaw 3.01 c).
- j. Foreign (out of country) applicants who apply to challenge the CSCT Certification exam must follow the guidelines for foreign students that are set out by the CSCT via the foreign trained health professional link on the CSCT website.

CANADIAN SOCIETY OF CARDIOLOGY TECHNOLOGISTS (CSCT)

2 CURRENT FEES AND DUES

To outline and maintain current CSCT dues and fees

Dues increase approved by members Oct 24, 2009 effective date of 2010.

NOTE: Provincial membership fees are not included

a. Current dues are as follows:

Active Member	\$65.00
Inactive member	\$55.00
Life Member	waived
Business, Commercial and Industry Member	\$1000.00 (February 5, 2010)

b. CSCT Administration Fees:

Replacement of certificate	\$25.00
Replacement of membership card	\$25.00

c. Current CSCT exam fees are:

Certification exam	\$600.00
Certification exam re-write	\$600.00
Full Reinstatement exam	\$600.00

d. CSCT Examination Administration Fees:

Exam withdrawal up to 5 weeks prior to exam date	\$300.00
Extenuating circumstances	\$300.00
Exam transcript copy	\$25.00

Note: For any further information regarding the CSCT exam please refer to the CSCT Certification Exam Handguide

e. Re-Instatement Administration Fees: (Stay in the province)

1 st Triennium	\$100.00
2 nd Triennium	\$200.00
Beyond 6 years	\$200.00

f. Late CEU Administration Fee (Stay in the province) \$100.00.

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#3 CSCT DUES, FEES and PROCESSING

- CSCT dues, any applicable membership fees and a copy of the Summary Form are to be received by the CSCT Treasurer by the last business day in February of each year.
- Provincial associations will be fined \$100.00 for late per capita.
- The CSCT Registrar will send the per capita Summary Form and invoice to the provincial registrar with a copy to the CSCT Treasurer. Cheque from the provinces are to be sent to the Treasurer by the last day in February of each year. They are to be sent by Express post (no signature required) are to be sent to the Treasurer by the last business day.
- The Provincial Registrar will confirm receipt of per capita CSCT Summary Form and CSCT Invoice. The Provincial Registrar will mail the cheque and a hard copy of the per capita CSCT Summary Form to the CSCT Treasurer.
Keep things constant as per capita listed above on third bullet.
- CSCT dues are not refundable

CSCT Exam Fees:

- The CSCT Registrar and Treasurer will communicate with the respective province/territory on receipt of the documentation for new or reinstatement of membership.
- The CSCT Education Director shall communicate in writing with each respective Provincial Education Coordinator, regarding candidates for any CSCT exam.
- CSCT Exam Fees: see Membership Policy # 2

Amended and approved July, 2017

CANADIAN SOCIETY OF CARDIOLOGY TECHNOLOGISTS (CSCT)

4 REINSTATEMENT

The Canadian Society of Cardiology Technologists is responsible for setting entry to practice requirements for, Registered Cardiology Technologists (RCT), as outlined in the National Occupational Competency Profile (NOCP) recognized by the Canadian Medical Association (CMA).

A Member “Not in Good Standing” is a Registered Member (except a Life member) that has not completed one or more of the following:

- 1 Not maintained annual dues and/ or paid any applicable fees
2. Not maintained the required 30 CEUs per triennium

A Member “Not in Good Standing” applying for reinstatement must complete the requirements as outlined below:

1st Triennium

(up to the end of 3 consecutive years)

- *Pay all membership back dues and applicable fees at current rate.*
- *Submit the required CEU's for the triennium (total of 30)*
- *Confirmation of membership status from CSCT Registrar*
- *Administration fee of \$100.00 (Administration fee will stay in respective province)*
- *Provide required documentation such as Legal, Medical or other.*

2ND Triennium

(beginning of the 4TH to the end of 6 consecutive years)

Assessed on an individual basis by a membership panel

- *Pay all membership back dues and applicable fees at current rate.*
- *Pay an Administration fee of \$200.00 (Administration fee will stay in respective province)*
- *Challenge and pass the CSCT Certification*
- *Confirmation of membership status from CSCT Registrar*
- *Provide required documentation such as Legal, Medical or other.*

Beyond 6 years

Assessed on an individual basis by a membership panel

- *Pay all membership back dues and applicable fees at current rate.*
- *Challenge and pass CSCT Certification Exam*
- *Provide required documentation such as Legal, Medical or other*
- *Pay an Administration fee of \$200.00 (Administration fee will stay in respective Province)*

To start the reinstatement process, please contact your provincial association.

Amended June 2017

Approved June 2017

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5 LIFE MEMBER

As per CSCT Bylaw 2(e), a Life Membership can be awarded under the following process;

- a. By a recommendation submitted to the CSCT Board, by any member in good standing.
- b. The recommendation must be in writing or by verified E mail and must provide documentation to support the recommendation.
- c. The CSCT Board of Directors will review all such recommendations and validate all pertinent information.
- d. If a Life Membership is awarded, the member is contacted by the President. An official certificate and a congratulatory letter, signed by the President, is announced and presented at the first available AGM.
- e. If the member is unable to attend the AGM, the certificate and congratulatory letter are sent to the member by the President.
- f. The CSCT Registrar will notify the member's Provincial Registrar so that CSCT dues and mandatory CEUs are no longer collected.
- g. The Life member will have all of the same rights as an Active member in good standing.