



CSCT Annual General Meeting

**Location: The Fairmont Royal York Hotel,
Upper Canada Room**

Date: October 24, 2015

Time: 2:30 pm

1. President Tonya Morrell called the meeting to order at 2:34pm.
2. Opening remarks by CSCT Honorary President – Dr. Evan Lockwood.
3. Introduction of Board Members.
4. Scrutineers Proxy report.

The proxy count was as follows:

BC	8	ON	0
AB	0	NB	0
SK	26	NS	30
MB	0	NFLD	0

Invalid 2

Total members in good standing present – 103

Total proxy count 64

Quorum has been attained.

5. Approval of Agenda.
Motion #1: Moved by Marg Mount to accept the agenda. Seconded by Karen Schaus
1 against CARRIED
6. Minutes from the 2014 Annual General Meeting.
 - 6.1 Minutes were read by the secretary.
 - 6.2 Errors/Omissions – none.
Motion #2 Moved by Gretchen Dunn to accept minutes as read. Seconded by Brenda Wall.
UNANIMOUS
7. Business Arising from Minutes – none.
8. Reports:
 - 8.1 The Presidents report was presented by Tonya Morrell.
 - 8.2 The Registrars report was presented by Cheryl West.
Motion #3: Moved by Cheryl West to accept the above reports as read. Seconded by Sat Pabla.
UNANIMOUS
9. Financial Report.
 - 9.1 The Audited Financial Statement was presented by Karen Schaus.

John French questioned exam fees paid – fees to Yardstick have not all been paid to date as the project is ongoing. Further details will be in the budget report.

Motion # 4: Moved by Karen Schaus to accept the Audited Financial Statement as read. Seconded by Jane Richards. UNANIMOUS

Motion #5: Moved by Karen Schaus to reappoint Deloitte and Touche as the auditors for 2016. Seconded by Lisa Gowan . UNANIMOUS

9.2 Budget report was presented by Karen Schaus.

Motion #6: Moved by Karen Schaus that the budget be approved as read. Seconded by Colleen Greely-Coffin UNANIMOUS

A member enquired how the budget will be balanced if CSCT is “in the red”. Karen explained that the cost of business is sometimes to spend money. Both the website and the new exam delivery will assist with our public image. CSCT has sufficient money to operate at this time with per capita fees next year. CSCT will receive more fees from exams as no fees will be going to the provinces. The actual cost of revenue from the exam is unknown at this time. There is no immediate intent to raise the CSCT dues

Laura de Souza questioned the increased cost in registration fees. Karen explained that fees are dictated by Congress and it is still beneficial to CSCT to be involved in Congress. Prior to 2015, CSCT kept 100% of membership registration fees for congress. In 2015, CSCT kept 75% of the registration fees, in 2016 CSCT will keep 50% of registration fees and it is expected that in 2017 the fees will be 25% kept and in 2018, no registration fees to CSCT.

10. Education Directors Report was presented by Lisa Johnson.

Discussion regarding CEUs

Sarah Klassen: Not able to access to CEUS on the CTABC website .

Deborah Richardson: Difficulty in obtaining CEUs .

It was explained that as of the beginning of the new triennium (Jan 1 2017), CEUs will be recorded on website. CEUs are still to be submitted provincially.

CEU guidelines are currently provincially driven. They are being developed to national guidelines.

Motion#7: Moved by Lisa Johnson to approve the report as read. Seconded by Laura Brown. UNANIMOUS

11. Committee Reports:

11.1 Bylaws & Policy Committee report was presented by Michele Reynolds.

11.2 Website Committee report was presented by Crystal Shendaruk.

CSCT # must be used to login, NOT the provincial membership #.

Any email communication to the member from the website will be sent to the email address on file.

The personal information screens ARE secure.

11.3 Nominations Committee report was presented by Mary Fielden.

Motion #8: Moved by Tonya Morrell to accept the above reports as read. Seconded by Sarah Klassen. UNANIMOUS

12. Elections:

12.1 Election of Directors for a two year term.

Motion #9: Moved by Marg Mount to elect Sean Freeze as the Director for BC. Seconded by Lisa Johnson. 1 abstention, CARRIED

Motion #10: Moved by Marg Mount to elect Mary Fielden as the Director for AB. Seconded Michele Reynolds. 1 abstention, CARRIED

Motion #11: Moved by Marg Mount to elect Crystal Shendaruk as the Director for SK. Seconded by Mary Fielden . 1 abstention, CARRIED

Motion #12: Moved by Marg Mount to elect Polly Pachu as the Director for MB. Seconded by Krista Brown. 1 abstention, CARRIED

Motion #13: Moved by Marg Mount to elect Lorraine Smith as the Director for ON. Seconded by Barb Heron. 1 abstention, CARRIED

Motion #14: Moved by Marg Mount to elect Brenda Wall as the Director for NS/PEI. Seconded by Andrew Ehler. UNANIMOUS

Motion #15: Moved by Marg Mount to elect Krista Brown as the Director for NB. Seconded by Karen Schaus. UNANIMOUS

Motion #16: Moved by Marg Mount to elect Steve Budden as the Director for NL. Seconded by Anne Forster. UNANIMOUS

12.2 Election of Directors.

Motion # 17: Moved by Marg Mount to elect Karen Schaus as a Director at Large for a one year term. Seconded by Crystal Shendaruk. 1 against, CARRIED

Motion #18: Moved by Marg Mount to elect Lisa Johnson as Education Director for a one year term. Seconded by Tonya Morrell. UNANIMOUS

Motion #19: Moved by Marg Mount to elect Michele Reynolds as a Director at large for a two year term. Seconded by Steve Budden. UNANIMOUS

13. Proxy Issues:

13.1 Special business.

13.1.1 Amendment of articles.

Motion #20: Moved by Marg Mount to amend the Articles of the CSCT pursuant to ss. 128(8) of the Act to allow the directors of the CSCT to appoint one or more additional directors who shall hold office for a term expiring not later than the close of the next annual meeting of members, with the total number of directors so appointed not to exceed one-third of the number of directors elected at the previous annual general meeting of members. Seconded by Mary Fielden. 31 abstentions, 32 against, 92 in favour CARRIED

During the past year, there were issues with directors leaving and CSCT needs to ensure there are enough directors to continue operating. It will also allow CSCT to add directors as needed in order to run CSCT business

John French brought forward that the wording of the motion was incomplete as compared to 128(8) of the Act. It was suggested that a clear answer be given by CSCT legal counsel and that the motion be defeated in order for this to occur.

John French asked for ballots for the above vote. None were available.

Motion : John French moved that motion #20 be tabled until legal counsel was consulted.

Seconded Colleen Greely-Coffin

WITHDRAWN

Laura De Souza expressed concern that further legal fees will be incurred.

13.1.2 Amendment of Bylaws.

Motion #21: Moved by Marg Mount to amend the Bylaws of the CSCT as follows:

Section 7 (b) shall be deleted and replaced with the following

EDUCATION DIRECTOR: One (1) Director.

Section 12 shall be deleted and replaced with the following:

The Society shall set and /or qualify such examinations that will reflect the current required educational standards as recommended to and approved by the Board

Seconded Mary Archambault

UNANIMOUS

Laura Brown queried the changes - the Education Director is now nominated by and voted for by the membership.

Section 12 – the role of the Provincial Education Coordinators has changed.

13.2 2014 AGM Proxies and ballots.

Motion #22: Moved by Marg Mount to destroy the 2014 AGM proxies and ballots. Seconded by Polly Pachu.

UNANIMOUS

14. Old Business: None

15. Next AGM: Montreal Dates TBD

Motion #23: Moved by Anne Forster to adjourn at 4:23pm. Seconded by Sean Freeze

UNANIMOUS