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ECG Technician

About the Job

Compensation: TBD

Opening: Immediate, Full-Time

Company Overview:

My Client is a federally incorporated not-for-profit academic research organization. We deliver integrated Continuing Medical Education programs that partner with pharmaceutical companies to deliver measurable results through clinical research initiatives across the cardiovascular continuum. Our educational programs provide relevant, evidence based and recent information for the professional development of physicians.

Position Overview:

We are currently seeking an ECG Technician for our Toronto office.

The applicant should be self-motivated and able to take initiative in a dynamic and fast-paced environment. Candidates are expected to have strong communication skills, both written and verbal, and should be able to work independently or as part of a team.

Job Description:

- Review, Analyze and interpret electrocardiograms
- Performs electrocardiograms according to established policies and procedures.
- Provides data for diagnosis of heart ailments.
- Monitors and documents test results for physician review.
- Edits and forwards final test results to attending physician for analysis
- Advises cardiologists of results of examination and provides preliminary diagnostic evaluation.
- Notifies cardiologists of significant scan deviations that may necessitate immediate attention to the patient.

Education, Qualifications and/or Experience:

- University degree or College diploma or equivalent experience in Science and/or ECG interpretation
- Basic knowledge of 12 lead EKG interpretation, computer skills and cardiac anatomy.
- Provides safe care, displays appropriate judgment and problem solving skills.
- Medical terminology.
- Basic keyboard and computer skills.
- Experience in customer service, especially telephone skills and medical documentation concepts.
- Knowledge of medical ethics and HIPAA guidelines.
- Minimum two year hospital or clinical experience
- Must have an understanding of event monitoring, and transmission of data.
- Must recognize life-threatening cardiac rhythms and can act appropriately (i.e. calling the referring physician or Medical Director) for best patient care.
- Must have valid driver license access to a car, some travel may be required within southern Ontario

Key Competencies:

- Excellent organizational skills along with the ability to work under pressure and to tight deadlines
- Demonstrated problem-solving, critical thinking and conceptual skills
- High degree of initiative and attention to detail

- Has a strong desire and ability to learn
- Strong communication skills English (French an asset)
- Must be able to work in a team